## How to apply for a European Universities Orienteering Championship in Olomouc??

- 1) The Championship is organized by the European University Sports Association EUSA (<a href="https://www.eusa.eu">https://www.eusa.eu</a>). Application is only possible through the internal login system of EUSA (<a href="https://orienteering2019.eusa.eu/registration">https://orienteering2019.eusa.eu/registration</a>)
- 2) The entry schedule is following:

GENERAL ENTRY 15 April 2019 (Extend to 15 May)

QUANTIATIVE ENTRY 15 May 2019 INDIVIDUAL ENTRY 15 June 2019

3) If you would like to participate, please contact your National University Sports Association (member list available <u>HERE</u>), where the responsible person will create the GENERAL ENTRY.

In the application form you need to report:

- official name of your university,
- contact data of responsible person at your university (email, phone),
- preliminary number of athletes (1-100),
- preliminary number of accompaniment (0 10),
- it is not necessary to have any permission from your university, unless it pays you any part of the cost of a total starting fee of 355 EUR / person.
- 4) After filling and sending the application form, general entry with the university login information, as well as an advance invoice at deposit 200 EUR (billing details required) for the whole university is created.
- 5) The application is finally valid after the reimbursement of the advance invoice.
- 6) The next step is to specify the concrete numbers in each category QUANTITATIVE ENTRY. After successful sending, the second invoice (50% of total sum) has to be paid.
- 7) The final part is the creation of a concrete name application INDIVIDUAL ENTRY, including the accreditation documents (photo, personal data,...) and the travel plan. The organizer is obliged to reimburse the travel costs from the official meeting place <a href="Prague Airport">Prague Airport</a> or <a href="Olomouc Main Station">Olomouc Main Station</a> to the participants. After this last step will be necessary pay rest of whole starting fee.

If you have any questions, please feel free to contact Technical Delegate EUSA Dusan Vystavel td.orienteering@eusa.eu

In Olomouc 12 April 2019